



LAKE NONA HIGH SCHOOL  
 12500 NARCOOSSEE RD,  
 ORLANDO, FL 32832  
 (407) 956-8300

For Office Use Only:

\_\_\_\_\_ Amount Paid \_\_\_\_\_ Date Requested

\_\_\_\_\_ Date Ordered \_\_\_\_\_ Date PACKED/MAILED/ELECTRONIC

Receipt # \_\_\_\_\_

## TRANSCRIPT REQUEST FORM

Today's Date: \_\_\_\_\_

Current Student

Former Student only – Year of Graduation \_\_\_\_\_

Student Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Student #: \_\_\_\_\_ Phone #: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

### CURRENT STUDENTS

- There is a \$2.00 fee for each PAPER COPY transcript
- There is no fee for transcripts ONLY sent ELECTRONICALLY
- Payment is due at time of request; Cash or Money Orders Only.

### FORMER STUDENTS

- There is a \$2.00 fee for each PAPER COPY transcript
- There is a \$2.00 fee for each ELECTRONICALLY sent transcript
- Payment is due at time of request; Cash or Money Orders Only.

ELECTRONIC OFFICIAL TRANSCRIPTS

**\*\*ONLY AVAILABLE FOR SPECIFIC UNIVERSITIES (see reverse side)\*\***

**\*\*INCLUDE SPECIFIC CAMPUS NAME IF UNIVERSITY HAS MULTIPLE\*\***

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |
| 7. _____ | 8. _____ | 9. _____ |

PAPER COPY OFFICIAL TRANSCRIPTS

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| _____    | _____    | _____    |
| _____    | _____    | _____    |
| _____    | _____    | _____    |

Send to NCAA or NAIA Eligibility Center for Student Athletes (Students must send their score directly to NCAA or NAIA from the SAT or ACT)

Total \_\_\_\_\_ # of transcripts ordered – If order received by 12:00pm Wednesday, will be ready after 12:00pm Friday. If not received by 12:00 pm Wednesday, it will be available the *following* Friday.

\_\_\_\_\_  
Signature of Parent or Student

\_\_\_\_\_  
Date